



## Swan Valley School Division

**Topic:** Executive Summary of the October 11, 2016 Regular Board Meeting  
**Date:** October 12, 2016  
**From:** Tim Mendel, Superintendent/CEO

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1. The Secretary-Treasurer provided the Board with an update on the year end financials to June 30, 2016. The auditors will be in over the next few weeks to conduct the annual audit. Official audit results will be presented at a future Board Meeting and posted on line.
2. The Board is planning to spend Saturday, November 5 reviewing its vision, mission and value statements. The Board wants to also spend some time during that day talking about and exploring a new governance structure. A number of boards have changed to a modified policy governance structure similar to Evergreen School Division. The Board wants to discuss and study this structure to see if policy governance would work in Swan Valley.
3. The CEO presented a plan to address the shortage of substitute teachers available in the area. The plan will be to get some Educational Assistants and activate responsible adults who are involved in the local schools registered for temporary uncertified teacher substitute certificates. These uncertified substitutes would only be used when certified teachers are not available. They would also be required to attend an interview, provide a current Criminal Record check and a Child Abuse Registry check and attend a half day information session. The pay would be \$30.00 less than the certified sub rate, about \$118.00 per day.
4. The Board was informed that some late teacher hiring had occurred to fill the last few outstanding positions. In the case of the Grade 6-8 French Immersion position, no certified immersion teacher could be found. The Division ran ads across Western Canada, made inquiries through contacts with institutions in Quebec, contacted provincial universities and department contacts to no avail. Chris Chmelowski, a French speaking parent who has been an avid supporter of the Immersion Program, has graciously accepted to take on this teaching position. While Mrs. Chmelowski does not have a teaching degree, she does have several years of university training in the field of Music. She has also taught Music for several years in the area. The Division will provide supports/resources to Mrs. Chmelowski in her role as Grade 6-8 French Immersion Teacher.
5. The CEO shared a draft process for the creation of a new strategic plan for the Board. The plan will include participation from a variety of stakeholders in the area.