

SWAN VALLEY SCHOOL DIVISION

invites applications for an

Educational Assistant

Posting #	ESR006	FTE/Hours:	3.0 hours/day
Posting Date:	28 July 2025	Location:	Ecole Swan River South School
Posting Close Date:	8 August 2025	Start Date:	4 Sept 2025
Permanent/Term:	Term	End Date:	29 June 2026
		Salary:	\$17.29/hour + 4% VP

CONDITIONS OF EMPLOYMENT

- Must be legally entitled to work in Canada.
- Completed Criminal Record Check including the Vulnerable Sector and Child Abuse Registry Check

QUALIFICATIONS

REQUIRED:

- Ability to speak English to a level that enables the candidate to communicate effectively with students.
- A willingness to become part of a cooperative working team, and to respect the confidentiality that is necessary regarding student situations and school programming.
- A desire to work with children and to assist in implementing the educational programming of diverse learners across multiple classrooms, age groups and abilities.
- Food handling skills (preference of Manitoba Food Handlers Certificate).
- Follow Non-Violent Crisis Intervention strategies and prevention techniques.
- Encourage student independence, model appropriate social skills, promote peer acceptance, and reinforce positive behavior.
- Experience in working with students who require behavior intervention plans and individual educational plans would be an asset.
- Understanding of the Canada Food Guide

PREFERRED:

- A Grade 12 diploma.
- Prior experience working with children.
- Holds a Manitoba Food Handlers Certificate.



Applications must quote the posting number and be received no later than 9:00 a.m. on the deadline date shown above. The application package must include a cover letter and a comprehensive resume, including three references addressed to: Patti Hack, Student Services Achievement Coordinator. Submit the application package in PDF format to hr@svsd.ca.

The Swan Valley School Division thanks all applicants for their interest. Only those selected for an interview will be contacted. Interview accessibility accommodations are available upon request.

Swan Valley School Division recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages and perspectives drives a high standard of service and innovation. Swan Valley School Division supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities).