**Swan Valley School Division**  
invites applications for an  
**Educational Assistant**

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| **Permanent/Term:** | Term | **Location:** | **Bowsman School** |
| **Hours:** | 6.0 hours/day | **Start Date:** | April 28, 2025 |
| **Posting Close Date:** | April 16, 2025 | **End Date:** | June 26, 2025 |
|  |  | **Salary:** | $17.29/hr plus 4% vacation |
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**CONDITIONS OF EMPLOYMENT**

* Must be legally entitled to work in Canada.
* Completed Criminal Record Check, including the Vulnerable Sector and Child Abuse Registry Check

**QUALIFICATIONS**

**Required:**

* Ability to speak English to a level that enables the candidate to communicate effectively with students.
* A willingness to be part of a cooperative working team and respect the confidentiality necessary regarding student situations and school programming.
* Follow Non-Violent Crisis Intervention strategies and prevention techniques.
* Support de-escalation strategies and prevention techniques.
* Support, position, and supervise hygiene practices, toileting, meal preparation, and feeding.
* Assist students with identified needs that require support with physical activities such as walking, outdoor activities, sensory gym and swimming.
* Encourage student independence, model appropriate social skills, promote peer acceptance, and reinforce positive behavior.
* Experience in working with students who require behaviour intervention plans, and individual educational plans would be an asset.
* A desire to work with children and to assist in implementing the educational programming of diverse learners across multiple classrooms, age groups and abilities.

**Preferred:**

* Grade 12 diploma.
* Prior experience working with children.



Applications must quote the competition number and be received no later than 9:00 a.m. on the deadline date shown above.  The application package must include a cover letter and a comprehensive resume, including three references addressed to: *Patti Hack, Student Services Achievement Coordinator*. Submit the application package in PDF format to [hr@svsd.ca](mailto:hr@svsd.ca).

*The Swan Valley School Division thanks all applicants for their interest. Only those selected for an interview will be contacted. Interview accessibility accommodations are available upon request.*

*Swan Valley School Division recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages and perspectives drives a high standard of service and innovation. Swan Valley School Division supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities).*