

Workplace Safety and Health

Administrative Procedure

Swan Valley School Division Board of Trustees is committed to ensuring that the operation and maintenance of the school plant, equipment, and transportation services are set to high standards of safety.

Employees, contractors, and the public are informed about, and protected from risks to their safety, health and psychological mental health, arising out of or in connection with our efforts to provide good instruction.

Swan Valley School Division shall strive to maintain all facilities as safe, healthy places of employment and learning, as well as acknowledging and endeavoring to provide current information on potential health effects, applying appropriate safe procedures and promoting workers psychological well being.

Every effort will be made to design and operate all facilities in compliance with Federal and Provincial Workplace safety and health regulations, while supporting and encouraging the work of the Swan Valley School Division Workplace Safety & Health Committee, as determined by Provincial legislation for the Division.

Swan Valley School Division acknowledges and shall endeavor to provide current information, instruction, training, necessary protection equipment, and tools to minimize risk to the safety and health of our employees. We will review our procedures and investigate all incidents. In the event of injury, we will actively work to return the employee back to work when medically possible.

Swan Valley School Division policies on Violence and Harassment will be strictly enforced with no exceptions.

Safety is essential to our operation and is never compromised under any circumstances.

Swan Valley School Division recognises that it is in everyone's common interest to promote and enhance a working relationship which is consistent with the principles of mutual respect, privacy, confidentiality, and cooperation. Every employee has a responsibility to comply with, and maintain a healthy and safe work environment, including reporting hazards and working towards preventing incidents.

We expect the full cooperation of employees, contractors, visitors, and the public in following our safety program as well as the policies and regulations of Swan Valley School Division to make our workplace safe, healthy and injury free.

This policy will be reviewed by the Board of Trustees and the Swan Valley School Division Workplace Safety and Health committee every 3 years (minimum) and/or in the event of any immediate changes to operations, whichever comes first.