



Swan Valley School Division

Position: .25 Workplace Safety and Health (1-1.5 days/week)

Location: Division Office

Start: As mutually agreed

Application Deadline: Friday, June 21, 2024, at 9:00 a.m.

The Workplace Safety and Health Officer duties will include developing and monitoring procedures such as:

- Safe work procedures
- Training sessions
- Inspections and updates
- Updating new information
- Investigations
- Organizing designated WSH Meetings
- Other WSH duties as assigned

To apply enclose a cover letter and resume, including the names and contact information of three references addressed to Cam Mateika, Superintendent/CEO. Submit to hr@svsd.ca.

We thank applicants in advance for their interest in working for the Swan Valley School Division. Only candidates chosen for an interview will be contacted. Completed Criminal Record Checks including the Vulnerable Sector are a condition of employment. Interview accessibility accommodations are available upon request.