



Swan Valley School Division
invites applications for a
Workplace Safety & Health Officer,
in the **Maintenance Department**

September 23, 2024, or as mutually agreed.

Position: 0.25 Workplace Safety and Health (1-1.5 days/week)

Location: Division Office

Shift: To be determined (10 hours/week)

Permanent or Term: Permanent Position, 12 months

Application Deadline: Open Until Filled

Salary: To be determined commensurate with education and experience.

Conditions of Employment:

Must be legally entitled to work in Canada.

Completed Criminal Record Checks including the Vulnerable Sector.

Qualifications:

Essential:

- Safe work procedures knowledge and application.
- Facilitating training sessions.
- Conducting inspections and updates.
- Working knowledge of Manitoba Workplace Health & Safety Legislation
- Investigation knowledge or experience.
- Organizing designated W.P.S.H. Meetings
- Possess a valid Manitoba Class 5 Driver's License or equivalent.

Desired:

- Team-minded individual who works together with co-workers and their supervisor in a safe, productive, constructive, and professional manner.
- Driven to pursue training and personal development to stay current with W.P.S.H. legislation and standards.
- Be committed to the safety and health of S.V.S.D.'s staff and students.

If you want to belong to a team where our mission is to create an inspiring, learning community where all belong, contribute and succeed, please apply with a cover letter and resume (include three references) to: Rob Tomlinson, Superintendent. Submit the application package to hr@svsd.ca.

Candidates chosen for an interview will be contacted. Interview accessibility accommodations are available upon request.

Swan Valley School Division recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages and perspectives drives a high standard of service and innovation. Swan Valley School Division supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities).