



**Position:** Student Counsellor

**Location:** Division Office

**Start Date:** September 3, 2024

**FTE:** 1.0 FTE

**Term of Employment:** September 3, 2024 to June 30, 2025

**Application Deadline:** Wednesday, May 8, 2024 at 9:00 a.m.

The main responsibility of the Student Counsellor is to ensure that the social and emotional needs of students are being met so that they can achieve academic success. This role requires the individual to be knowledgeable about the mental health needs of children and aware of the available pathways to care. This individual in this position will work across all elementary schools within the Swan Valley School Division.

#### **DUTIES:**

- As a caring adult, it is important to provide assistance and support to students who may be vulnerable and presenting with mental health concerns.
- Awareness of and ability to identify red flags for mental health concerns.
- Provide mental health awareness, literacy and capacity development to educators.
- Provide supportive and consultative strategies to assist students with mental health challenges and needs.
- Provide support services for parents, guardians, and school staff.
- Participate as a member of a multi-tiered system of support team and follow up on mental health services and supports.
- Assist school personnel in planning proactive strategies for dealing with high-risk students and create student support networks both within the school and the community, identifying, promoting and linking students to pathways to care.
- Provide, when necessary, a mediating function using Restorative Practices in school/home/community situations involving students.
- Participate in case conferences, join school staff in meetings with parents, and serve as a resource to school teams as required.
- Participate in Tragic Event Response Team (TERT) by supporting students in crisis and offering advice to those staff dealing with the students.
- Maintain case files; prepare case notes and reports as required.

#### **QUALIFICATIONS**

- College diploma from a recognized institution in counselling, social work, mental health, or community service is preferred.
- Minimum 2 years experience in counselling or mental health support is required. Experience in counselling or mental health with children and youth is preferred.
- Must have a good understanding of the issues faced by students.
- Good interpersonal, communication and organization skills
- Certification in Play Therapy (Canadian Association of Play Therapy) is preferred.
- The successful candidate must be well-versed in the neurosequential model and be able to support the continuation of the Therapeutic Schools project.

The application package should include a cover letter and resume, including the names and contact information of three references, a copy of your certification, and your most recent performance appraisal addressed to: Cameron Mateika, Superintendent/CEO.

Submit the application package to [hr@svsd.ca](mailto:hr@svsd.ca).

*Criminal Record and Vulnerable Sector checks are a condition of employment. We thank applicants in advance for their interest in working for the Swan Valley School Division, however, only candidates chosen for an interview will be contacted.*