

## **Board Minutes – September 8, 2025 (Unapproved)**

Minutes of the regular meeting of the Board of Trustees held in the Division Office Board Room on September 8, 2025, commencing at 7:00 p.m.

### **Superintendent/CEO: Treaty and Land Acknowledgement**

We, SVSD, would like to gracefully acknowledge that the land on which we gather is Treaty 4 territory, signed on September 15, 1874, in Fort Qu'Appelle, Saskatchewan. It is the traditional land of the Cree and Saulteaux peoples.

We acknowledge that Manitoba is the homeland of the Red River Metis and Dakota peoples. We acknowledge that northern Manitoba includes lands that were and are the ancestral lands of the Inuit.

We remain committed to working in partnership with First Nations, Metis, and Inuit people in the spirit of truth, reconciliation, and collaboration.

### **The following were present:**

**Chair:** G. Wowchuk  
**Vice Chair:** K. Highmoor  
**Trustees:** A. Fuchs  
V. Rooks  
C. Mateika  
D. Burghart

**Superintendent:** R. Tomlinson

**Secretary-Treasurer:** B. Rausch

**Absent:** T. Mendel

The Secretary-Treasurer invited Superintendent/CEO, Rob Tomlinson, to give the Treaty and Land Acknowledgement. The meeting was called to order by the Secretary-Treasurer who in accordance with the Public Schools' Act facilitated the Election of the Board Chair and Vice-Chair.

### **Election of Board Chair – Three Calls for Nominations**

C. Mateika nominated G. Wowchuk  
K. Highmoor and D. Burghart moved that nominations cease  
G. Wowchuk elected as Board Chair

### **Election of Board Vice-Chair – Three Calls for Nominations**

A. Fuchs nominated K. Highmoor  
D. Burghart and C. Mateika moved that nominations cease  
K. Highmoor elected as Board Vice Chair

### **Update Trustee Conflict of Interest**

Trustees were reminded to update, if applicable, their Declaration of Conflict of Interest. The Board reviewed the Provincial document Conflict of Interest - Full Disclosure, along with the SVSD Board Policy 16 – Conflict of Interest and Policy 6 - Code of Conduct.

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**Board Committees/Representatives**

Trustees provided input to the Chair and Vice-Chair regarding the setting of the 2025/26 Board Committees and Representatives.

**Procedural Bylaw 3/81**

Trustees reviewed the Procedural Bylaw and the draft wording for the pending amendment.

**Resolutions:**

- R1 V. Rooks, A. Fuchs:  
**THAT** as per Item 1.4, a by-law of the Swan Valley School Division to appoint a Board Chair and Vice-Chair and Trustee Indemnities and Expenses be introduced to the Board and read a first time, that the rules of procedure be waived and that it be taken as read a second and third time, be now finally passed, signed by the Chair and the Secretary-Treasurer and numbered 4/2025 and the seal of the School Division affixed thereto. CARRIED
- R2 V. Rooks, A. Fuchs:  
**THAT** the Minutes of the regular board meeting of August 25, 2025, be adopted. CARRIED
- R3 K. Highmoor, D. Burghart:  
**THAT** as per item 8.2, the Report on Capital Disbursements be received, and the invoices outlined be approved/ratified for payment. CARRIED
- R4 K. Highmoor, D. Burghart:  
**THAT** as per Item 10.1, the Notice of Motion for the September 22, 2025, Board meeting to Amend the Procedural By-Law 3/81, be received. CARRIED
- R5 C. Mateika, A. Fuchs:  
**THAT** the Board move to In-Camera. CARRIED
- R6 V. Rooks, A. Fuchs:  
**THAT** the Board move out of In-Camera. CARRIED
- R7 D. Burghart, C. Mateika:  
**THAT** the Staffing Report of the Superintendent/CEO, 7.2, be ratified. CARRIED
- R8 V. Rooks, A. Fuchs:  
**THAT** we do now adjourn at 10:25 p.m. CARRIED

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Chair

  
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Secretary-Treasurer

*These Minutes are available in alternate formats upon request.*