



SWAN VALLEY SCHOOL DIVISION

invites applications for a
Home School Liaison

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| Posting # | SVR011 | FTE/Hours: | 8 hours/day |
| Posting Date: | 15 Apr 2025 | Location: | Swan Valley Regional Secondary School |
| Posting Close Date: | 25 Apr 2025 | Start Date: | 5 May 2025 |
| Permanent/Term: | TERM | End Date: | 27 June 2025 |
| | | Salary: | \$21.38/hour |

CONDITIONS OF EMPLOYMENT

- Must be legally entitled to work in Canada.
- Completed Criminal Record Check, including the Vulnerable Sector and Child Abuse Registry Check.

QUALIFICATIONS

Essential:

- Effective verbal and written communication.
- Empathy and patience in addressing the diverse needs of our students and families.
- Ability to mediate and resolve conflicts between educational stakeholders.
- Manage multiple tasks such as home visits, collaborating with our First Nation Partners, and organizing events.
- Identify issues and find effective solutions for student success.

Desired:

- Demonstrate passion to help students excel.
- Demonstrate ability to support students socially, emotionally, and academically.
- Aware of and sensitive to cultural differences.
- Respect for diversity, strong interpersonal skills, and an inquiry-based mindset.
- Commitment to the Calls to Action.



Applications must quote the posting number and be received no later than 9:00 a.m. on the deadline shown above. The application package must include a cover letter and a comprehensive resume, including three references addressed to: Rob Tomlinson, Superintendent. Submit the application package in PDF format to hr@svsd.ca.

The Swan Valley School Division thanks all applicants for their interest. Only those selected for an interview will be contacted. Interview accessibility accommodations are available upon request.

Swan Valley School Division recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages and perspectives drives a high standard of service and innovation. Swan Valley School Division supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities).