



SWAN VALLEY SCHOOL DIVISION

invites applications for a

Vice-Principal

responsible for

Technical-Vocational Programming

Northern Lights Institute of Trades & Technology

Workplace Safety & Health

Posting #	SVR012	FTE/Hours:	1.0 FTE
Posting Date:	22 Apr 2025	Location:	Swan Valley Regional Secondary School
Posting Close Date:	02 May 2025	Start Date:	2 Sept 2025
Permanent/Term:	Permanent	End Date:	N/A

CONDITIONS OF EMPLOYMENT

- Must be legally entitled to work in Canada.
- Completed Criminal Record Check including the Vulnerable Sector and Child Abuse Registry Check
- Candidate must hold a Manitoba Teacher Certificate, hold or be eligible to hold, a Manitoba Certificate in School Leadership or a willingness to work towards a MEd or Post-Baccalaureate program in Administration or Curriculum, or other relevant field.

QUALIFICATIONS

Essential:

- Plan and organize to meet the academic, well-being, and facility needs of the school.
- Provide curriculum direction and use past data for foundational instructional leadership.
- Supervise and conduct professional development activities.
- Manage student behaviour with school-wide expectations around safety and belonging.
- Engage parents.
- Adhere to ethical standards and manage the budget for fundamental management and external relations tasks.
- Believe all students can learn and reach their full potential.
- Demonstrate care and respect for all.

Desired:

- Communicate effectively and build strong relationships with all stakeholders.
- Incorporate advanced instructional leadership utilizing data for continuous improvement.
- Manage talent strategically, focusing on staff growth and effectiveness.
- Create a positive and inclusive school climate that actively addresses equity, diversity, and inclusion.
- Demonstrate strong ethical conduct and systemic awareness within the political and societal contexts of education.
- Co-create and share a vision for learning.
- Nurture teams and foster collaboration.
- Lead culturally safe and responsive schools.
- Manage the organization, its operations, and resources strategically.
- Commit to the Calls to Action.



Applications must quote the posting number and be received no later than 9:00 a.m. on the deadline date shown above. The application package must include a cover letter and a comprehensive resume, including three professional references addressed to: Rob Tomlinson, Superintendent. Submit the application package in PDF format to hr@svsd.ca.

The Swan Valley School Division thanks all applicants for their interest. Only those selected for an interview will be contacted. Interview accessibility accommodations are available upon request.

Swan Valley School Division recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages and perspectives drives a high standard of service and innovation. Swan Valley School Division supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities).