

# Swan Valley Regional Secondary School

## Course Outline

**Course Title:** Salon Operation and Client Services 40S

### Teacher Information:

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### Prerequisites:

- Intro to Hairstyling
- Basic Hairstyling
- Related Salon Services
- Basic Haircutting & Thermal Styling
- Chemical Texture Services
- Hair Coloring
- Intermediate Haircutting & Barbering Techniques
- Intermediate Hairstyling & Artificial Hair
- Advanced Haircutting & Chemical Texture
- Advanced Hair Coloring

**Course Description:** This course provides an in-depth exploration of the business operations within a hair salon, focusing on retail and salon management. Students will also acquire the necessary skills for employment as an apprentice hairstylist, including advanced cutting techniques and essential workplace safety certifications.

### General Learning Outcomes:

1. **Client Preparation and Safety:**
  - Demonstrate client preparation for services, including consultations.
  - Adhere to sanitation, health, and safety practices.
2. **Certification:**
  - Complete online WHMIS, Young Workers, and Safe Workers of Tomorrow courses.
3. **Advanced Techniques:**
  - Perform shear/scissor and clipper cuts at an advanced level.
  - Execute razor cutting on hair and skin at an advanced level.
4. **Client Services:**
  - Demonstrate various client services.
5. **Employment Readiness:**

- Build and enhance a professional portfolio and resume in preparation for employment.

### **Units of Study:**

- 1. Salon Operation & Retail Management**
  - Overview of salon management
  - Retail strategies and customer service
- 2. WHMIS (Workplace Hazardous Materials Information System)**
  - Safety protocols and hazard communication
- 3. Young Workers Course**
  - Rights and responsibilities of young workers
- 4. Safe Workers of Tomorrow**
  - Workplace safety and injury prevention
- 5. Resume/Portfolio Development**
  - Creating a professional resume
  - Developing and presenting a portfolio

### **Course Evaluation Structure:**

- **Term Work/Practical Tasks: 50%**
- **Unit Tests: 10%**
- **WHMIS/Young Workers/Safe Workers: 10%**
- **Resume/Portfolio: 10%**
- **Final Exam: 20%**
  - Written: 10%
  - Practical: 10%

### **Assessment Guidelines:**

- **Formative Assessments:**
  - Practice on mannequins and/or clients with feedback
  - Theory booklet completion and review for units of study
- **Summative Assessments:**
  - Practical tasks assessed against a rubric
  - Unit tests following completion of each theory booklet

### **Learning Behaviors:**

- **Personal Management Skills:**
  - Use class time effectively
  - Work independently
  - Complete homework and assignments on time
- **Active Participation in Learning:**
  - Participate in class activities
  - Self-assess and set learning goals

- **Social Responsibility:**
  - Work collaboratively with others
  - Resolve conflicts appropriately
  - Show respect for self, others, and the environment

**SVSD Digital Citizenship Policy:**

- Personal devices banned during class unless directed by the teacher
- Divisional ICT devices are prioritized
- SVSD not responsible for personal ICT device loss or damage

**Electronic Device Classroom Policy:**

- **Respectful Use:** Devices should be silent and stored in lockers or designated areas; headphones/air pods/ear buds must be removed
- **During Absences:** Devices must be left behind to avoid distraction
  - Contribute positively to the community