



Class Policies - Mr. Maksymchuk

Rationale: The purpose of this document is to give you, the learner, an opportunity to understand my expectations of you from my perspective as the course instructor. Please familiarize yourself with these policies, as they will likely play an important role in determining your success this semester. Again, welcome, and my most sincere wishes toward your success as a learner.

Contact information:

School telephone (classroom extension): (204)-734-4511, extension 2204

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1. Texting / cell phones / portable internet devices (DIGITAL CITIZENSHIP)

As per legislation via the Government of Manitoba during summer of 2024, all directives regarding use of personal mobile devices will conform to provincial guidelines and / or Swan Valley School Division policy.

Specifically, the general idea is that **NO PERSONAL MOBILE DEVICES (OF ANY KIND) WILL BE USED BY STUDENTS DURING INSTRUCTIONAL TIME, IN INSTRUCTIONAL SPACES.** The instructor reserves the right to adjust this directive on an 'as-necessary' basis.

Accommodations will be made for students requiring device access for medical needs on an individual basis.

Accommodations will be considered to provide students with space for storage of personal mobile devices upon entry to the learning space.

NOTICE: Any audio / video recording and / or still photography within the teaching / learning space without the express permission of the instructor is absolutely prohibited, at all times.

3. Assignments - Assignments are generally considered due **AT THE BEGINNING OF CLASS PERIODS.** In the event of a major assignment assigned over more than one day, the assignment will be considered due at the end of the day it's due.

4. Washroom breaks - Unless otherwise instructed, students need permission to leave my classroom. A maximum of one (1) student at any one time may leave the classroom. Students are required to **LEGIBLY** sign out and back in with times recorded. A recording sheet will be used for this purpose, stored on a clipboard close to the classroom exit door.

5. Attendance - The attendance policy of the school and the school division will be followed.

6. **Internet Acceptable Use Policy** - The policy of Swan Valley School Division will be followed.

7. **Sign-outs / extra-curricular involvement** - The following two requirements **MUST BE MET** in order for a student to be considered 'in good standing', and subsequently be allowed to participate in extra-curricular activities:

- a) student's attendance is perfect (or close enough to satisfy the instructor)
- b) student's level of academic success is not below instructor expectation

8. **Lates** - Lateness is rude and unnecessary, most of the time. In the event that a student is late for class, a protocol for entering the classroom will be established and demonstrated. Chronic lateness will be referred to school administrators as a violation of the code of conduct.

9. **Class Dismissal** - Students will be dismissed by the instructor, not the school's bell system. Students are required to remain seated prior to dismissal.

10. **Tutorial Support** - Specific EA's might be available to assist with various courses in the resource centre every day during lunch period. Students are welcome to inquire with the instructor to access tutorial support directly from the instructor at pre-agreed upon times.

Classroom Rules: (There are only two, so I think it's pretty simple)

1. My job is to teach. I get paid by the people elected by your caregivers to teach you important skills that society deems necessary. I will teach uninterrupted by the actions or behaviours of students. **NO STUDENT SHALL IN ANY WAY OBSTRUCT THE PROCESS OF TEACHING.**

2. The job of the student is to learn. Countless studies and mountains of research generally agree that academic success correlates well with 'quality of life' / 'happiness' measurements in later life. Every student should have the opportunity to learn. **NO STUDENT SHALL IN ANY WAY OBSTRUCT THE PROCESS OF LEARNING.**

***Fall 2024 - Addendum:

- a) It is intended that all summative assessments will be supervised directly by instructor / school staff.
- b) Students can and should expect to have their work checked for plagiarism against AI programs. Plagiarism will result in immediate parent meetings and academic dishonesty could result in removal from the course. Plagiarized assignments **MUST** be redone, but course credit may be withheld.

- c) A Microsoft Teams presence exists for all courses. Please familiarize yourself with expectations for submitting work for scoring.
- d) Any / all communication with the instructor will only be done through SVSD email / phone and / or Microsoft Teams if it cannot be completed in person.
- e) Students are encouraged to bring water bottles (labelled) so as to alleviate any perceived need to 'get a drink', during instructional time.