School Administration
Visitors to School

AP: 122

## **VISITORS TO THE SCHOOL**

The School Board decides who shall be visitors to the school. Visitors normally may be expected in a public school day. Since the Principal is responsible for all the persons in the building, visitors are asked to proceed first to the school office. Signs asking visitors to report to the office upon entering the school will be posted in each school.

The Principal shall be governed by Section 231 (1995) of the P.S.A., which affords the Principal the responsibility to ensure order within the school and the right to make decisions regarding maintenance of such order. As such, the following guidelines are indicated:

No person shall canvas or sell, or offer to sell, goods, services or merchandise to a teacher or a pupil on school premises without the prior approval of the School Board or a designate of the School Board. 231(1)

No person shall interrupt a school or an activity of the school by his or her actions on school premises or in close proximity to school premises or trespass on school premises. 231(2)

A Principal or a person authorized by the School Board may direct any person to leave school premises who:

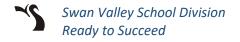
- a) causes a disturbance or interruption
- b) trespasses on school premises; or
- c) is present on school premises for a purpose not reasonably associated with the normal functioning of the school. 231(3)

A person who is directed to leave school premises under Section 231(3).

- a) shall immediately leave the premises; and
- b) if the person has been given oral or written notice to that effect by the Principal or person authorized by the School Board, shall not enter on school premises again except with the prior approval of the Principal or authorized person. 231(4)

The Principal or a person authorized by the School Board may, in order to maintain order on school premises or to enforce a notice given under Section 231(4), require adequate assistance from a Peace Officer. 231(5)





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When a person is convicted of an offense under Section 231(2) or (4), the court may, in addition to imposing a fine, make an order having one or both of the following affects:

- a) prohibiting the person from entering or being on school premises in respect of which the offense was committed;
- b) requiring the person to comply with the conditions the court considers appropriate in the circumstances for securing the person's good conduct and for preventing the person from repeating the same offense or committing other offenses. 231(5 & 6)