

Spare School Bus Drivers with Preschool Children Procedure

School Bus Drivers will be allowed to bring their preschool children with them while driving school bus only in a spare driver situation. This privilege will be allowed on the following conditions:

1. Other options were considered first
2. Safety of students is not compromised
3. Level of service does not deteriorate

Administration recognizes the need in spare driver situations to allow Bus Drivers to sometimes have their preschool children accompany them while driving the school bus.

1. Bus Drivers need to submit a request to the Supervisor of Transportation and/or designate.
2. Steps of the request:

2.1 Bus Driver completes and signs the Bus Driver's Preschool Children on the Bus Agreement (see below)

2.2 Approval will be granted based on the following conditions:

- Preschool children/grandchildren must be at least 1 years of age
- Children must be a minimum of 20 pounds in weight
- No more than two of the spare bus drivers (2) preschool children per bus
- The driver must be the legal parent or guardian of the children. If the driver is a grandparent, permission must be obtained from the legal parent or guardian
- Children between 20 and 40 pounds must be in a car seat
- Car seats will be provided and installed by the Division. Should a driver wish to use their own car seat, it must meet current CSA standards and be installed by the Division.
- Car seats will be fastened to the seat back, facing forward
- Preschool children must not interfere with the driver's ability to perform their duties as a Bus Driver
- Preschool children must follow all the rules of conduct for the bus as outlined in policy and administrative procedures for regular students
- If behavior problems or disturbances arise from the preschool children, the privilege of riding will be revoked
- Only authorized children listed on the Bus Driver's Preschool Children on the Bus Agreement will be covered and allowed to ride the bus

3. Non – compliance of the above conditions will result in the privilege being revoked.

Permission Form for Parents with Children on the Bus (Spare Driving only)

Having your child on the bus with you is a privilege that must not interfere with your commitment to the safety of students and your ability to provide a high level of service to the students riding the bus in which you are operating. To allow authorization drivers must comply with all the following conditions. Your signature on this document indicates that you have read and fully understand the conditions.

Children Requirements:

- Child refers to Preschool child(ren), Grandchild(ren) and Home-Schooled child(ren)
- Children must be a minimum of 20 lbs in weight.
- No more than two (2) preschool children/grandchildren per bus.
- The driver must be the legal parent or guardian of the children. If the driver is a grandparent, permission must be obtained from the legal parent or guardian.
- Children must not interfere with your ability to perform your duties as a bus driver.
- Children must follow all the rules of conduct for the bus as outlined in policy for regular students.
- Children must not interfere with other students on the bus.
- If behavior problems or disturbances arise from the child the privilege of riding will be revoked.
- Only authorized children on this form will be covered and allowed to ride.
- The manifest indicates your child/grandchild is on the bus.
- Preschool Children/grandchildren must be at least 1 year of age.
- Children between 20 and 40 lbs. must be in a car seat that complies with provincial regulations.
- Car seats will be fastened to the seat back in a manner that complies with provincial regulations by the division.

This request is for:

___ Preschool Child(ren) ___ Grandchild(ren) ___ Home-Schooled Child(ren)

Child #1: _____

Date of Birth: _____

Child #2: _____

Date of Birth: _____

I have read, understood and agree to the above conditions. I understand that the permission from Swan Valley School Division for my child(ren) to accompany me on the bus while transporting students may be withdrawn at the discretion of the Supervisor of Transportation or designate for Swan Valley School Division.

Driver's Name: (please print) _____

Driver's Signature: _____

Transportation Approval: _____

Approved by: (Secretary Treasurer or designate) _____ Date: _____

This form will be updated as needed and needs to be requested and signed annually by spare bus drivers.